MADISON COUNTY FAIRGROUND

FACILITY RENTAL APPLICATION & CONTRACT

Contact Info: Madisonco.fairground@gmail.com | **Website:** madisoncofairgroundnc.org

I. APPLICANT & EVENT DETAILS

Name of Applicant/Organization: _____

Event Name: _____

Date(s) of Event: _____ **Attendance Estimate:** _____

PLEASE NOTE: The rates listed below are introductory rates established for the 2026 season and are subject to change at the discretion of the Madison County Fairground Board for future booking cycles.

Facility Requested (Check all that apply): [ ] **Covered Arena** ($600/day)

[ ] **Livestock Building** ($400/day)

[ ] **Outside Grounds / Green Area** ($300/day)

[ ] **Full Facility Rental** ($900/day)

Non-Profit? [ ] Yes (Deduct $100 from daily rate - *must attach 501(c)3*)

RV Hookups ($30/night): Number of Spaces: _____ Total Nights: _____

*(Includes Water & Electric only. **No Sewer** or dump site available on-site.)*

II. FOOD VENDOR PERMITTING

Any event utilizing food vendors or selling prepared food must comply with local health regulations.

- **Action Required:** Please contact **Madison County Environmental Health** at **(828) 649-9598** to obtain the necessary temporary food service permits at least 30 days prior to your event.

III. POLICIES & ACKNOWLEDGMENTS (Please Initial Each)

____ **NO ALCOHOL:** I understand that In accordance with county regulations Madison County Fairground is a **dry facility**. Alcohol is strictly prohibited. Possession or consumption will result in immediate event closure and forfeiture of all fees/deposits.

____ **DEPOSIT:** A 30% security deposit is due at the time of booking to reserve the date.

____ **FINAL PAYMENT:** I understand that the full remaining rental balance is due **30 days** prior to the event.

____ **INSURANCE:** In accordance with county regulations I agree to email a $1M Liability Certificate naming "Madison County Fairground" as Additional Insured to **Madisonco.fairground@gmail.com** at least **30 days** prior to the event.

____ **RESTROOMS:** I acknowledge that restrooms are pre-loaded once with soap and paper products. I am responsible for any additional supplies needed and for returning restrooms to their original clean condition.

____ **CLEANING:** I am responsible for all trash removal. Failure to clean (including the Concession Stand/Kitchen if used) will result in a $250 minimum fee.

____ **ANIMALS:** I agree that all dogs will remain on a leash. I certify that all horses will have a current **Negative Coggins** test available for inspection.

IV. FINAL AGREEMENT & SIGNATURE

I have read and agree to all the terms, policies, and fees outlined above. I certify that I am authorized to sign on behalf of the applicant/organization. I understand that the Madison County Fairground Board reserves the right to terminate this agreement and require the immediate vacancy of the premises if any policies are violated.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY Date Received: _____ Deposit Paid: $_____ Check #: _____ credit card/debit card (3% fee will added when using credit card or debit card:_____

Insurance Cert: [ ] 501(c)3: [ ] Approved By: _____